**Minutes for the Extraordinary Meeting of the Parish Council held on**

**Monday 27th June 2022** **in the village hall large hall** **at 6.00 pm.**

**In the absence of the Clerk, Councillor Betts volunteered to take the minutes**

1. **Public Session.**

No members of the public were present.

1. **Record members present.**

Councillors Pennells, Cooper, and Stevens were present.

1. **Receive apologies and reasons for absence.**

Councillor Mack sent her apologies which were accepted.

1. **Dispensations and declaration of personal or prejudicial interests.**

None

1. **To approve the audit for year ended 31.3.2022**
   1. Council reviewed the expenditure for the year to confirm it was below £25000 and approved Chair to sign the certificate of exemption from external audit.
   2. Internal audit report from RLT Auditing was received and approved. Noted that it had not been signed by the auditor.
   3. Annual governance statements received and approved for chair to sign.
   4. Annual accounts statement was received and approved for chair to sign. Noted that it had not been signed by the RFO before being presented to the authority.
2. **Consider Internal Audit report**.

The action plan prepared by the clerk in response to the Internal Audit Report was agreed. Chair added that he has discussed with Clerk his concerns about the playing Field Agreement dated 22nd September 2020 and its effect on expenditure and budgets, and that Clerk will investigate in detail and report to a future council meeting.

1. **Date of next meeting** 11th July 2022,

a normal monthly meeting of the Parish Council. It was agreed this could be preceded by the Finance Committee with a 6pm start if ok with Clerk and Councillor Mack. Clerk requested to check and arrange. Post meeting – chair offers to bring coffee and biscuits for the break between meetings.

Meeting closed at 6.45pm