# **Minutes of the Annual meeting of Little Wenlock Parish Council held on Monday 9th May 2022 in the Village Hall Malthouse Bank Little Wenlock**

1. **Election of Chair.**

 It was RESOLVED to elect Councillor Betts to the chair.

1. **Public Session.**

One member of the public was present. He pointed out there was a trip hazzard at the play equipment. He was informed the annual play equipment inspection was due in June/July.

1. **Record members present.**

Present Councillors Betts, Pennells, Stevens and Mack. Also present Borough Councillor Seymour.

1. **Receive apologies and reasons for absence.**

Apologies were accepted from Councillor Cooper.

1. **Dispensations and declaration of personal or prejudicial interests.**

Nothing to declare.

1. **Election of.** It was RESOLVED to defer some jobs until all councillors are present.

 **a.** Vice Chair. Defer.

 **b.** Little Wenlock Village Hall and Playing Field Committee. Councillor Betts.

 **c**. Wrekin Forest Partnership. Defer.

 **d.** Wrekin Rural Parish Forum. Defer.

 **e.**  Shropshire Association of Local Councils. Defer.

 **f.** Local Access Forum. Defer.

 **g.** Snow Liaison volunteer. Councillor Betts.

**7. Allocation of Consultation Responsibilities:** It was RESOLVED to have joint responsibility for these.

* 1. Highways and Public transport.
	2. Snow Warden and winter gritting.
	3. Litter Picking.
	4. Rights of Way.
	5. Dogs.
1. **Annual Review of Risk Assessment and policies:**

It was RESOLVED to adopt the documents listed below. With a review of policies during the year.

1. Assets Register
2. Standing orders, financial regulations, and financial risk assessment.

**C.** All other policies

* Vexatious Procedure
* Social Media
* Planning policy
* Media policy
* Publication Scheme
* Co-option policy
* Managing pre application planning consultations.
* Grant awarding policy
* Communications.
* Guidance for members of the public attending meetings.

**D.** Consider the delegated powers the clerk holds to enable the business of the Council to continue if needed. Defer

 **9. Minutes of the meeting held on 11TH April 2022.**

It was RESOLVED to defer the signing of the minutes after a request from Borough Councillor Seymour to reword her report.

**10. Borough of Telford and Wrekin Liaison.**

The public enquiry for the New Works Solar Farm planning application will beo n 21st June. If you wish to speak you need to attend on the first day to be considered. Telford and Wrekin Council planning officers are holding a meeting to which the parish council will be invited to discuss the process on 26th May.

**11. Finance.**

**a. Consider payment of invoices. It was RESOLVED to pay the following invoices:**

 1. SSE street lighting to be confirmed at meetings.

 2. Mrs J E Madeley £617.40 Chq 42

 3. HMRC £3.40 Chq 43

 4. Shropshire Council Pension (online payment) £197.08

 5. AGE UK olp £250.00

 6. TWC £162.00 Chq 44. It was RESOLVED not to pay this invoice as the service invoiced for was not provided.

 7. Mrs J Madeley Expenses £84.75 Chq 45

 8. SALC £268.17 Chq 46

 9. Leafield Environmental Ltd £844.80 OLP

 10. AK Williams & Sons Ltd £168.00

 11. Everything Branded UK. tbc

12. Bridgnorth Print cd pmt £61.50

**b.** Bank Reconciliation. Noted

|  |  |  |
| --- | --- | --- |
|  | **Balance b/f 31.03.22** |  **19,984.72**  |
|   | Income |  7,190.25  |
|   | Total |  27,174.97  |
|   | Less: expenditure |  2,180.65  |
|   | **Total** |  **24,994.32**  |
|   |   |   |
|   | Balances at 31.03.23 | Apr-22 |
|   | Current account |  19,497.43  |
|   | savings account |   |
|   |   |   |
|   | **Sub total** |  **19,497.43**  |
|   | less unpresented chq |  1,693.36  |
|   | add unpresented cr |  7,190.25  |
|  | **Total**  |  **24,994.32**  |
|  |  |  |
|  |  |  |

 **c.** Consider grant to St Lawrence PCC for grounds maintenance.

 It was RESOLVED to give a grant of £500.00.

 **d.** Bank Mandate update.

No update.

**e. I**t was agreed that bunting could be bought for the church picnic.

 **12. Annual Audit:**

A. update. The annual audit will be available for the June Meeting.

 **13. Parking at the foot of The Wrekin.**

 a. update. No new update.

 **14. Planning:**

 **a. New Applications:**

* **TWC/2022/0344** Fair acre Buildwas Lane Little Wenlock. Erection of a single storey front and side extension.It was RESOLVED to raise no objection.

 **b. Decisions:**

* **TWC/2021/1071** Installation of a ground mounted solar farm with continued agricultural use (grazing) ancillary infrastructure and security fencing, landscape provision. Noted.

 **15. Community Safety**

 **a.** Confirmation the Playsafety ROSPA inspection will be conducted shortly. Noted.

 **b.** SID progress.

The device is now running with Councillors charging and changing the batteries. Clerk presented the latest speed data. 43% of traffic in both directions is driving less than 30mph. the 85 percentile line is 36mph.

 **c.** Consider working with Lawley and Overdale Parish Council and Telford and Wrekin Council regarding respecting the countryside flora and fauna. It was RESOLVED to discuss the proposal for signage about keeping pets under control. Clerk to provide Councillor Stevens number to the resident who raised this.

 **17. Clerk’s Report.**

 Noted.

 **18. Individual Councillors Report and updates:**

 **a.** Update from Rights of Way Telford and Wrekin. No update.

 **b.** Village Hall and playing fields committee. A written report was noted.

 **c.** Consider an event beating the bounds of the Parish.The event was explained and will be an event supported by the pc not a pc event.

 **d. recycling bin.** Is ordered.

**19. Jubilee.** Mugs have been ordered 5 mugs requested by families.It was agreed the mugs will be given to those who participate in the beating of the bounds walk and as a present for the owners of the places visited.

**20. Correspondence:**

 **a.** Letter from resident regarding Steeraway Farm Solar farm. Noted.

 **b.** Celebrating Carers event 7th June TWC. Noted.

 **c.** CPRE The Voices newsletter. Noted.

**21. Date of next schedule meeting to be confirmed.**

Next scheduled meeting is 13th June 2022. The meeting was declared closed at 9.10pm.