**Minutes of the Meeting of Little Wenlock Parish Council held on**

**Monday 14th February 2022** **in the village hall large hall** **at 7.30 pm.**

1. **Public Session.**

3 Residents attended the meeting to express their concerns and upset at the lack of reporting of the public consultation regarding the one-way system and lack of action to remove it by Telford and Wrekin Council Highways. They felt there is money being wasted. The residents would like a public meeting with Telford and Wrekin to try to find out what is going to happen.

1. **Record members present.**

Councillors Betts, Mack, Stevens, Pennells and Cooper. Also, present Borough Councillor Seymour.

1. **Receive apologies and reasons for absence.**

None received.

1. **Dispensations and declaration of personal or prejudicial interests.**

None.

1. **Minutes of the meeting held on 10th January 2022.**

It was RESOLVED to sign and approve the minutes of the meeting held on Monday 10th January 2022.

1. **Borough of Telford and Wrekin Liaison.**

Borough Councillor Seymour reported the path affected by the Badger Sett work should be completed in February. The decision on the Donkey Field Car Park is nearing being published. There are concerns about the retaining of free parking on the pull in verge at the foot of The Wrekin. Telford and Wrekin Highways were in support of Pay to Park. There is work on a parking management plan. Consideration is being given to double yellow lines on Wrekin Course. Parking enforcement needs to be as much as possible and should be ramped up. She has asked Telford and Wrekin to consider charging for their car park.

1. **Approve clerk’s revised contract of employment.**

It was RESOLVED to sign the Clerk’s new contract reflecting the new hours. The contract is the standard contract approved by SLCC, ALCC and NALC.

1. **Queens Jubilee Tree.**

A tree will be planted on the playing field. A site is to be finalised.

**9. Library cupboard**

a. Consider purchase. It was RESOLVED to and purchase the community Library for ……

b. Consider how the community will use the cupboard. Clerk and Councillor Stevens will complete a risk assessment and installation.

c. Consider how the use of the cupboard is going to be monitored. Councillor Stevens will monitor books.

d. Consider who is going to manage the unit. Councillor Stevens will manage the unit.

e. Risk assessment. Councillor Stevens and clerk will ensure a suitable risk assessment is complete.

f. Consider purchase of a similar unit for the New Works bus shelter. Deferred.

**10. Next Newsletter.**

a. when to issue. The next issue will be prepared for the approval at the March Meeting.

b. new distribution rota. Councillors will sort out distribution amongst themselves.

**11. Consider offers of collaborative working with Telford and Wrekin. (Top up services and enhancements).** No report.

**12. Finance.**

**a. Consider payment of invoices.** It was RESOLVED to pay the following invoices:

1. SSE street lighting £26.59, £9.76, and £16.02 DD

2. Mrs J E Madeley Salary £1669.16 Chq 22

3. HMRC PAYE £711.38 Chq 23

4. Shropshire Council Pension (online payment) £193.69

5. Mrs J Madeley Expenses £35.25 Chq 24

6. Vision ICT £129.60 Chq 25

7. Mrs E Adams £11.98 Chq 26

8. E. on £192.00 Chq 27

9. Mrs R Turner £50.00 Chq 28

10. DB Computing £300.00 (paid with debit card.)

**b.** budget. It was RESOLVED to accept the presented budget.

**c.** £500.00 received Telford and Wrekin Council. Noted.

**d**. Recycling bin. Clerk to provide information to Councillor Stevens.

**e.** Bank Reconciliation. Jan 22. Clerk to present at March meeting.

**f.** Envirogrant not successful. Noted.

**g.** Grounds maintenance. The appointed contractor could not offer an alternative price.

**h.** War Memorial valuation.Clerk has tried several people to obtain a valuation. It has not been possible. Clerk has given the war memorial a nominal value of £1.00. Noted.

**i.** Consider further signatures for Lloyds Bank Account. Information provided by Councillors to have their name added to the signatories.

**j.** Confirm purchase of litter bin for Coalmoor Lane. It was RESOLVED to pay for the bin for Coalmoor Lane £483.00.

**k.** Asset Register. Clerk presented the current asset register and asked for volunteers to monitor assets. Councillor Cooper offered to review the benches around The Swanpool paths.

**13. Parking at the foot of The Wrekin.**

a. Update. Telford and Wrekin Highways reported that the consultation responses are still be analysed and a report will be presented to the Parish Council as soon as possible. It was RESOLVED to invite Wellington Town Council, Wrockwardine Parish Council and Telford and Wrekin Highways to a face-to-face meeting to discuss the issues. Clerk to arrange.

**14. a. New Applications:**

* **TWC/2022/0006 Land between Huntington Lodge and Beech House Little Wenlock.** Erection of 1 Dwelling with associated garage. It was RESOLVED to raise no objection and add the sustainable development wording.
* **TWC/2022/0036 Site of Hollydale & Stretton View Buildwas Road Ironbridge.** Outline application to include access with all other matters reserved for the development of up to six dwellings (self-build). It was RESOLVED to make no comment.

**b. Decisions:**

* **TWC/2021/0973 Fir Trees Wellington Road Little Wenlock.** Amended plans to proposed roof conversion. **Grant Full planning permission.**

**c.** **Any other planning matters**:

* Consider who will represent the parish council at the planning committee meeting to speak about Steeraway farm solar farm application TWC/2021/1071.It was RESOLVED Councillor Cooper will represent the Parish Council at the planning committee meeting when the application is considered. Clerk to forward the comments.

**15. Community Safety**

**a. SID.** a. update and data. Clerk has gathered data and presented reports. Clerk to save monthly data. Clerk to gather data monthly.

**b.** New Works speed limit. The required Traffic regulation order is being prepared at Telford and Wrekin Highways. This will extend the speed limit area.

**c.** New Works streetlights. Clerk has yet to speak to the relevant contractor.

**16. Clerk’s Report.** Noted.

**17. Individual Councillors Report and updates:**

**a.** Update from Rights of Way. The badger sett damaged path will be repaired by 18th February 2022.

b. Village Hall and playing fields/ committee. A written report was presented and noted.

**18. Consider Date for April meeting and Annual Parish meeting.**

It was RESOLVED to hold the Annual Parish Meeting on Monday 25th April 2022.

**19. Consider asking Telford and Wrekin Council to conduct a community governance review.** Clerk presented documents from Telford and Wrekin’s guidance on conducting a community governance review.

**20. Consider exploring the installation of EV charging point.**

It was RESOLVED to gather information about community EV Chargers.

**21. Correspondence:**

**a**. Consider applying for Armed Forces Covenant Bronze award. Noted.

**b**. information about The Guardian’s view of the future of churches from a resident. Noted.

**c**. Consider what the three priorities re crimes are.

**d**. email from resident regarding issues in New Works. Noted.

**e**. letter regarding freeman status. Noted no action.

**f**. Email from resident regarding speeding traffic in Little Wenlock. Noted.

**g.** Email from resident regarding Ict classes. Forward to village hall committee.

**22. Items at Chair’s discretion including items for next agenda.** None.

**23. Date of next schedule meeting 14th March 2022.**

The meeting was declared closed at 9.45pm.