**Minutes of the meeting of Little Wenlock Parish Council held on**

**Monday 11th October 2021** **in the village hall large hall** **at 7.30 pm.**

1. **Election of Chair.**

It was RESOLVED to elect Councillor Betts to the position of Chair.

1. **Public Session.**

Two members of the public were present. Both were concerned about the approved minutes of the meeting held on 16th August. It was explained the minutes were approved. They had both found an error on the Website. The clerk promised to correct. They were both concerned about the length of time the footpath with the collapsed badger run is taking to repair. One resident was concerned about the proposal to add a gate to the entrance to Wrekin Golf club because there is a bridleway running through the entrance. The clerk from Wrockwardine Wood and Trench also attended to support the clerk.

1. **Record members present.**

 Present Councillors Betts, Pennells, Stevens and Mack. Also, present Borough Councillor Seymour.

1. **Receive apologies and reasons for absence.**

 No apologies were received.

1. **Dispensations and declaration of personal or prejudicial interests.**

 None.

1. **Minutes of the meeting held on 13th September 2021.**

 It was RESOLVED to sign and approve the minutes of the meeting held on Monday 13th September 2021.

1. **Borough of Telford and Wrekin Liaison.**

 Borough Councillor Seymour had nothing to report to the meeting.

 **8. Consider Adoption of new code of conduct. (To fit with Telford and Wrekin).** Deferred.

 **9. Casual Vacancy 1.** Notice of Election. (10 electors asked for an election.) After the resignation of Councillor Marcham the casual vacancy was advertised, and 10 electors have sought an election. The period of seeking nominations finishes on Friday 15th October. If there is more than one candidate there will be a ballot on 11th November if there is only one candidate, they will be deemed elected unopposed. It was RESOLVED to note the work done by former Councillor and Chair J Marcham. Clerk to add a freeman meeting to the next agenda.

 **10. Finance.**

 **a.** Consider transferring funds to Lloyds Bank**.** It was RESOLVED to transfer £5000.00 to Lloyds bank to start using the bank account.

 **b. Consider payment of invoices.** It was RESOLVED to pay the following invoices:

 1. SSE street lighting October £27.81, £9.79 and £16.47 paid by direct debit.

 2. Mrs J E Madeley Sep Salary £578.55. Chq 2219.

 3. HMRC PAYE Sep £31.60. Chq 2220.

 4. Shropshire Council Pension (online payment) £193.69

 5. Mrs J Madeley Expenses £64.75. Chq 2221.

 6. Midland Playscape £94.00. Chq 2222.

  **c**. Payment via debit card. £27.98 for domain name renewal for littlewenlock.org.

 **d.** Bank Reconciliation. Aug 21 and Sept 21. Noted.

 **e.** New Bank Account. Councillor Pennells confirmed the fact Lloyds Bank are no offering switching facilities to the treasurers accounts system. It was RESOLVED to close the Barclays account and move the funds to the Lloyds account.

 **f**. Boiler change at Village Hall Grant. Funds to be supplied £1000.00.

 **g.** Contract for grounds maintenance. Quotes. Deferred.

 **h.** Borough Councillor Pride Fund. It was RESOLVED to spend funds on a recycling bin. Clerk to apply.

 **i**. Electricity rates. No word from the broker.

 **j**. Internal Audit recommendations. Deferred.

 **k.** War Memorial valuation.Stone mason did not phone back.

 **l.** Consider funding book cupboards. Clerk has not received quotes.

 **11. Parking at the foot of The Wrekin.**

 a. Update. No update.

 **12. Planning:**

 **a. New Applications:**

* **TWC/2021/0902** Wrekin Golf Club Golf Links Lane Wellington Telford. Enlargement of the existing side and rear club house balcony, erection of a new driving range and installation of new metal entrance gates and brick wall. It was RESOLVED to object to the gateway preventing use of Bridleway. Clerk to add sentence regarding solar panels.

 **b. Decisions:**

* **TWC/2021/0744** Erection of single storey rear extension. (Amended plans received) Witchwell Cottage 15 Witchwell Lane Little Wenlock. **Full Planning Permission.** Noted.
* **TWC/2021/0751** Erection of annexe. Site of Stable Cottage Arleston Hill Dawley Road Arleston. **Refusal of full planning permission.** Noted.

**c. Planning application comment guidance.** Circulated.

 **d.** **Any other planning matters**: Two planning applications received just before the meeting clerk to ask for an extension for a comment.

**13. Community Safety**

 **a. SID.** a. update and data. The machine is now updated and working correctly. Clerk presented data to the meeting. Clerk to investigate the distance from 30mph the recordings are taken.

 **b**. **New Works Strimming.** Defer.

 **c. ROSPA playing field safety report**. Works completed. Clerk to ask for email confirmation that works were conducted.

 **d.** **Traffic calming scheme.** Telford and Wrekin confirmed that Malthouse Bank and Wellington Road are not suitable for quite lane status.

 **e. Defibrillator training event.** The event will be on 16th November 2021 6.45pm at the village hall. It was RESOLVED to Parish Council will pay for the hire of the hall and £100.00 donation to the First Responders. Councillor Pennells will book the hall.

 **f. Consider recording monthly checks to BHF The Circuit for the defibrillators.**

Clerk confirmed that both defibrillators are registered on The Circuit data base of defibrillators. The data base stores the details of the aed unit, confirmation checks are being conducted, emergency services have access to the details and send emergency callers to the site nearest to the incident. Clerk to confirm with supplier what the registration number is for the machine at New Works.

 **g. Grit bins 2021-22 report.** Noted.

 **h. Dog Control Public Space Protection Order Consultation.** Clerk reported the questionnaire is suitable for individuals to complete.

 **14. Clerk’s Report.**

Noted.

 **15. Individual Councillors Report and updates:**

 **a. Update from Rights of Way.** It was RESOLVED to wite to chief executive of Telford and Wrekin asking for the repairs to the damaged right of way around Swan Pool to be conducted immediately.

 **b. Village Hall and playing fields committee.**

The heat source pump has been fitted.

 **16. Consider adopting an expenses for employee’s policy.** Defer.

 **17. Consider a written planning policy.** Defer.

 **18. Correspondence:**

 **a.** Wrekin Area Committee minutes including information about solar farms.Noted.

 **b.** Health Improvement support for communities. Noted.

 **c.** NALC Local Nature Recovery Strategies. Noted.

 **d.** West Mercia Police and Crime Commissioner new plan to deliver a safer West Mercia consultation. Noted.

 **e**. Neighbourhood Watch Newsletter. Noted.

 **f.** The Community Foundation in Shropshire event. Noted.

 **g.** Armed Forces Covenant. Confirmation. Add to next agenda.

 **19. Date of next schedule meeting to be confirmed.**

Next scheduled meeting is 8th November 2021.

 **20. Confidential matters.**

 **Resolution to exclude public and press in accordance with LGA 1972 SS100 and 102 and Public Bodies (Admission to Meetings) Act 1960.** Deferred to the next meeting.