**Minutes of the Meeting of Little Wenlock Parish Council held on Monday 19th July 2021** **in the village hall large hall** **at 7.30 pm.**

1. **Public Session.**

One member of the public was present expressing concern about the traffic management scheme at the foot of The Wrekin. Her comments were noted.

1. **Record members present.**

Councillors Marcham, Betts, Pennells, Mack and Stevens were present.

1. **Receive apologies and reasons for absence.**

Apologies were received from Borough Councillor Seymour.

1. **Dispensations and declaration of personal or prejudicial interests.**

None.

1. **Minutes of the meeting held on 14th June 2021.**

It was RESOLVED to sign and approve the minutes of the meeting held on 14th June 2021.

1. **Borough of Telford and Wrekin Liaison.**

Borough Councillor Seymour had emailed a written report earlier in the day**.** The report included information about the car park planning application, information about progress on repair to the footpath with collapsed badger sett run and how she proposes to use her ward fund. She intends to allocate £500.00 per parish and use the extra for the Halfway House on The Wrekin project.

 **7. Finance.**

 **a. Consider payment of invoices.** It was RESOLVED to pay the following invoices.

 1. SSE street lighting £16.47, £27.81, and £9.79. July.

 2. Mrs J E Madeley July Salary £578.35 Chq 2178

 3. HMRC PAYE July £31.80 Chq 2179

 4. Shropshire Council Pension (online payment) £193.69

 5. ICO £35.00 dd

 6. E. on £192.00 Annual contract. Chq 2180

 7. Mrs J Madeley Expenses £65.55 Chq 2181

 8. Mrs J Madeley Aug Salary £578.55 Chq 2182

 9.HMRC PAYE August £31.60 Chq 2183

 10. Shropshire Council Pension £193.69 (online payment)

 **b.** Bank Reconciliation. Jun 21 Noted.

 **c.** New Bank Account. Lloyds Bank are not yet switching business account from other banks.

 **d.** Closing Barclays Bank account.No action.

 **e.** Boiler change at Village Hall Grant. Grant not needed yet.

 **f.** Community Interest Groups**.** Clerk has received information stating providing any grant is in the interest of the community a grant can be given to CICs.

 **g.** Borough Councillor Pride Fund. Councillors to consider projects.

 **h**. Electricity prices. (Available 16th July). The information was not forth coming from the company.

 **i**. Internal Audit recommendations. Clerk presented a report on the recommendations. Clerk to action.

 **j**. Clerk’s underpayment of salary. Clerk to produce a spreadsheet for the next meeting and provide a copy of staff contract.

**8. Parking at the foot of The Wrekin.**

 a. Update. Clerk held an electronic meeting with senior officers Telford and Wrekin Officers. They are continuing to gather data about traffic movements from pedestrians to large vehicles. The car park near the Ercall Lane motorway bridge is being used. Clerk to ask when it will be signposted.

 **9. Planning:**

 **a. New Applications:**

* TWC/2021/0620 Erection of 1 garden log cabin. 4 Clee Rise Little Wenlock. It was RESOLVED to raise no objection.

 **b. Decisions:**

* TWC/2021/0250 Erection of a first-floor roof terrace above existing garage (Amended plans) 6 Manor Farm The Alley Little Wenlock. **Full Planning Permission.** Noted.
* TWC/2021/0480 Installation of a 1 ground floor bay window to front elevation. (Part-retrospective) Baytree Church Lane Little Wenlock. **Full planning permission.** Noted.

 **c.** Any other planning matters:

* TWC/2021/06963 Land junction of Wrekin Course/Cluddley Lane Wellington/Cluddley Telford. Construction of car park for 131 no vehicles erection of pole mounted CCTV at entrance 3 pay and display machines, retaining wall pedestrian footpath link to foot of the Wrekin associated hedge removal. earthmoving, tree shrub/hedgerow planting and wildflower seeding. It was RESOLVED to raise no objection.

 **10. Community Safety**

 **a. SID.** The speed indicator device has been installed.

 **b**. **New Works Strimming.** It was RESOLVED to offer to purchase a new strimmer for the resident. Clerk to arrange.

 **11. Littlewenlock.org. the future management of this website site.** It was RESOLVED clerk should update.

 **12. Clerk’s Report.** All actions have reported within the agenda.

 **13. Individual Councillors Report and updates:**

 **a.** Update from Rights of Way. No update. Clerk to find out if there is a way for works to be carried out and funded by contractors employed by the Parish Council.

 **b.** Village Hall and playing fields committee. The new heating system will be installed at the beginning of August.

 **14. Correspondence:** None.

 **15. Date of next schedule meeting to be confirmed.**

Next scheduled meeting is 13th September 2021. The meeting was declared closed at 9pm.

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| **Little Wenlock Parish Council Accounts for year end 31.3.22 Jul** |  |
|  |  |  |  |  |  |  |  |  |  |
|  | **Y/E 2021** | **Receipts** | **Y/E 2022** | **y/e 22** |   | **Y/E 2021** | **Payments** | **Y/E 2022** | **Y/e 22** |
|  | **£** |  |   |   |   | **£** |  | £ |   |
|  |   |  |   |   |   |  702.92  |  Insurance  | 0.00 |  710.00  |
|  |  14,391.00  | Precept |  7,134.35  | 14500 |   |   |  Village Hall Hire  | 0.00 | 200 |
|  |  -  |   |   |   |   |  245.26  |  SALC  | 253.22 | 300 |
|  |  29.08  | Interest |  0.59  | 30 |   |  1,326.71  |  Street lighting  | 156.28 | 1000 |
|  |  1,294.22  | VAT refund |   |   |   |  135.00  |  Audit fee  | 135.00 | 150 |
|  |  3,000.00  | West Mercia PCC |   |   |   |  5,586.66  |  Staff costs  | 2401.12 | 9000 |
|  |  300.00  | Misc |  -  |   |   |  578.52  |  General admin  | 148.50 | 750 |
|  |   | Ward Fund |   | 500 |   |  83.28  |  Street Furniture  | 0.00 | 1000 |
|  |   | ADJ |   |   |   |   |  gym furniture  |   | 500 |
|  |  -  | unallocated reserves  |   | 14500 |   |  1,189.49  |  VAT paid  | 592.77 |   |
|  |   | allocated reserves |   | 5520 |   |  1,111.50  |  Grasscutting  | 100.00 | 1000 |
|  |   |   |   |   |   |  1,196.15  |  Newsletter and Website  | 175.00 | 400 |
|  |  19,014.30  | **Total** |  7,134.94  | **35050** |   |  500.00  |  LW PCC churchyard main  | 500.00 | 500 |
|  |   |  |   |   |   |  440.00  |  Section 137  |   | 500 |
|  |   |   | **£** |   |   |   |  Ward Fund  |   | 500 |
|  |  | **Balance b/f 31.03.21** |  **27,966.03**  |  |   |  2,624.00  |  Projects  | 2750.00 | 5000 |
|  |   | Income |  7,134.94  |  |  |   |  Training  |   | 200 |
|  |   | Total |  35,100.79  |   |   |   |  ROW  |   | 500 |
|  |   | Less: expenditure |  7,211.89  |  |   |   |  Highways/gritting  |   | 500 |
|  |   | **Total** |  **27,899.08**  |   |   |   |  Elections  |   | 1000 |
|  |   |   |   |   |   |   |  christmas tree  |   | 70 |
|  |   | Balances at 31.03.21 |   |   |   |   |  poppy wreath  |   | 40 |
|  |   | Current account |  5,740.45  |   |   |   |  Wrekin  |   |   |
|  |   | savings account |  23,262.14  |  |  |  502.50  |  street works  |   | 500 |
|  |   | **Sub total** |  **29,002.59**  |   |   |  -  |  Climate Change  |   | 2000 |
|  |   | less unpresented chq |  1,113.51  |   |   |   |   |   |   |
|  |   | add unpresented cr |   |   |   |  **16,221.99**  | **Total** | 7211.89 |  26,320.00  |
|  |  | **Total**  |  **27,899.08**  |   |   |   |   |   |   |