**Minutes of the meeting of Little Wenlock Parish Council held on Monday 14th June 2021 in the village hall Little Wenlock at 7.30pm.**

1. **Public Session.**

Six member of the public were present.They raised issues regarding the Wrekin Traffic Management scheme, closed footpath, possible solar farm at Steeraway and a possible planning application.

1. **Record members present.**

Clerk did not bring the register book because of Covid. Present were Councillors Marcham, Betts, Pennells and Stevens. Also, present Borough Councillor Seymour.

1. **Receive apologies and reasons for absence.**

No apologies received.

1. **Dispensations and declaration of personal or prejudicial interests.**

None.

1. **Minutes of the meeting held on 4th May 2021.**

It was RESOLVED to sign and approve the minutes of the meeting held on 4th May 2021.

1. **Borough of Telford and Wrekin Liaison.**

Borough Councillor Seymour agreed to investigate the delay in the repair. the badger run collapse on the Coalbrookdale Road footpath. She reported that she had spoken to TWC Officer about the recent count of traffic in The Wrekin area. The counters had not worked as well as hoped. So further work is being done with the black strips across the road. She has asked for weekly updates. Work continues of the data received so far. There will be no decision until such time as the parking issues are solved. The highways team continue to talk to landowners regarding parking. It is understood there is a planning application with the planning team awaiting validation. The appeal at the proposed equestrian centre Dog in The Lane has been dismissed. The two proposed Solar Farms are a concern to her. They are within the Wrekin Strategic Landscape designation.

**7. Casual Vacancy. Consider co-opting from interested parties.**

 It was RESOLVED to adopt Pauline Mack to fill the Casual Vacancy. She signed the declaration of office and joined the Parish5 Council.

 **8. Finance.**

**a. Consider payment of invoices.**

It was RESOLVED to pay the following invoices:

 1. SSE street lighting £9.83, £29.64, and £17.22. May. £16.02, £26.59 and £9.76 June.

 2. Mrs J E Madeley £578.55 Chq 2170.

 3. HMRC £22.40 Chq 2171.

 4. Shropshire Council Pension (online payment) £193.69

 5. Came & Co £722.51 Chq 2172.

 6. SALC £253.22 Chq 2173.

 7. Little Wenlock Village Hall £100.00 online payment

 8. Vision ICT £210.00. Chq 2174.

 9. Mrs R Turner £135.00 internal audit. Chq 2175.

 10. Mrs J Madeley Expenses £57.00 Chq 2176.

 **b.** Bank Reconciliation. Apr 21. Noted and attached to these minutes.

 **c.** New Bank Account. Update. The account is open but currently Lloyds Bank are not taking switch accounts.

 **d.** Closing Barclays Bank account.It was RESOLVED not to close the account until such time as Lloyds Bank can switch.

 **e.** Consider grant to St Lawrence Churchyard and cemetery upkeep.It was RESOLVED to grant £500.00.

 **f.** Boiler change at Village Hall Grant. The boiler change project will go ahead but the grant promised is not needed yet.

 **9. Annual Audit:**

 **a.** Consider approving completion of the certificate of exemption of external audit. It was RESOLVED to complete the certificate of exemption.

 b. Approve internal audit. It was RESOLVED to approve the internal audit.

 c. Approve annual governance statement. It was RESOLVED to approve the annual governance statement.

 d. Approve annual accounts statement. It was RESOLVED to approve the annual accounts statement.

 **10. Agree Shropshire Local Government Pension Scheme paperwork.**

 **a**. Contact Form. The form was completed.

 b. Authorising signatory form. The form was completed.

 c. Discretion’s policy. It was RESOLVED to adopt the discretions policy.

 **11. Parking at the foot of The Wrekin.**

 a. Response from Email. No responses to emails have been received clerk to chase regarding the Speed indicator device.

 **12. Planning:**

 **a. New Applications: a.**

* **TWC/2021/0250** Amendment to plans for Erection of a first-floor roof terrace above existing garage 6 Manor Farm The Alley. Amended plans. It was RESOLVED to object to this application.
* **TWC/2021/0480** Installation of a 1 ground floor bay window to front elevation (Part-Retrospective) Baytree Church Lane Little Wenlock. It was RESOLVED to raise no objection to this application.
* TWC/2021/0577 Erection of 1 single storey detached holiday let. 39 Coalmoor Lane Little Wenlock. Councillors to forward comments to clerk who will respond using delegated power.
* TWC/2021/0583The Huntsman Inn Wellington Road Little Wenlock Little Wenlock. Erection of a two-storey side extension with storage basement. It was RESOLVED to raise no objection.

 **b. Decisions:**

* **TWC/2020/1071** Erection of 1 detached covered timber clad carport with habitable accommodation above. Home Farm Cottage Malthouse Bank Little Wenlock. **Withdrawn.**
* **TWC/2021/0158** Erection of a side and rear first floor extension and installation of a rear porch. 32 Coalmoor Lane Little Wenlock. **Full Planning Permission.**
* **TWC/2021/0208** Lydebrook Malthouse Bank Little Wenlock Erection of a single storey side extension installation of 1 dormer window and the erection of a detached garage. Amended plans submitted and description amended. **Full Planning Permission.**
* **TWC/2021/0269** Haydock New Works Lane Little Wenlock. Erection of a single storey side and rear extension removal of side dormer window and replace with 3 roof lights and creation of new vehicular access and driveway to side of the property. **Full planning permission.**
* **TWC/2021/0371** 8 Crofters View Little Wenlock. Erection of a garden room.

**Full planning permission.**

* **TWC/2021/0422** Tree works to 1 Beech tree to think crown by 25% branches no greater that 30cm. The Old Hall Church Lane Little Wenlock**.**

**Tree preservation order consent.**

 **c.** Any other planning matters:

 1. Environment impact assessment requirements for two sites.

 **13. Armed Forces Covenant. A. consider signing the covenant.**

The Covenant was signed.

 **14. Community Safety**

 **a. SID.** Arrived. Noted.

 **15. Littlewenlock.org. the future management of this website site.**

Deferred for another meeting.

 **16. Clerk’s Report.**

 All activity on the agenda.

 **17. Individual Councillors Report and updates:**

 **a.** Update from Rights of Way Telford and Wrekin. No update

 **b.** Village Hall and playing fields committee. Confirmation the hall is open to relevant groups.

 **18. Correspondence:**

 **a.** Email from resident re litter and stiles. Noted and passed to Councillor Betts.

 **b.** Telford and Wrekin Ecology News and update. Noted.

 **c.** CPRE Annual Report 2021 and AGM 2021. Noted.

 **d.** Email regarding EIA at Steeraway Farm. Noted after explanation.

**19. Date of next schedule meeting to be confirmed.**

Next scheduled meeting is 12th July 2021 the date will be 19th July subject to the hall being available. The meeting was declared closed 9.20pm.

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| **Little Wenlock Parish Council Accounts for year end 31.3.22 May** |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  | **Y/E 2021** | **Receipts** | **Y/E 2022** | **y/e 22** |   | **Y/E 2021** | **Payments** | **Y/E 2022** | **Y/e 22** |
|  | **£** |  |   |   |   | **£** |  | £ |   |
|  |   |  |   |   |   |  702.92  |  Insurance  | 0.00 |  710.00  |
|  |  14,391.00  | Precept |  7,134.35  | 14500 |   |   |  Village Hall Hire  | 0.00 | 200 |
|  |  -  |   |   |   |   |  245.26  |  SALC  | 0.00 | 300 |
|  |  29.08  | Interest |  0.41  | 30 |   |  1,326.71  |  Street lighting  | 106.39 | 1000 |
|  |  1,294.22  | VAT refund |   |   |   |  135.00  |  Audit fee  | 0.00 | 150 |
|  |  3,000.00  | West Mercia PCC |   |   |   |  5,586.66  |  Staff costs  | 1597.28 | 9000 |
|  |  300.00  | Misc |  -  |   |   |  578.52  |  General admin  | 91.50 | 750 |
|  |   | Ward Fund |   | 500 |   |  83.28  |  Street Furniture  | 0.00 | 1000 |
|  |   | ADJ |   |   |   |   |  gym furniture  |   | 500 |
|  |  -  | unallocated reserves  |   | 14500 |   |  1,189.49  |  VAT paid  | 590.29 |   |
|  |   | allocated reserves |   | 5520 |   |  1,111.50  |  Grasscutting  | 0.00 | 1000 |
|  |   |   |   |   |   |  1,196.15  |  Newsletter and Website  | 175.00 | 400 |
|  |  19,014.30  | **Total** |  7,134.76  | **35050** |   |  500.00  |  LW PCC churchyard main  | 0.00 | 500 |
|  |   |  |   |   |   |  440.00  |  Section 137  | 0.00 | 500 |
|  |   |   | **£** |   |   |   |  Ward Fund  |   | 500 |
|  |  | **Balance b/f 31.03.21** |  **27,966.03**  |  |   |  2,624.00  |  Projects  | 2750.00 | 5000 |
|  |   | Income |  7,134.76  |  |  |   |  Training  |   | 200 |
|  |   | Total |  35,100.79  |   |   |   |  ROW  |   | 500 |
|  |   | Less: expenditure |  5,310.46  |  |   |   |  Highways/gritting  |   | 500 |
|  |   | **Total** |  **29,790.33**  |   |   |   |  Elections  |   | 1000 |
|  |   |   |   |   |   |   |  christmas tree  |   | 70 |
|  |   | Balances at 31.03.21 |   |   |   |   |  poppy wreath  |   | 40 |
|  |   | Current account |  6,528.37  |   |   |   |  Wrekin  |   |   |
|  |   | savings account |  23,261.96  |  |  |  502.50  |  street works  |   | 500 |
|  |   | **Sub total** |  **29,790.33**  |   |   |  -  |  Climate Change  |   | 2000 |
|  |   | less unpresented chq |   |   |   |   |   |   |   |
|  |   | add unpresented cr |   |   |   |  **16,221.99**  | **Total** | 5310.46 |  26,320.00  |
|  |  | **Total**  |  |   |   |   |   |   |   |