###  **Minutes of the meeting of Little Wenlock Parish Council held on Monday 8th February 2021 at 7.30pm via zoom.**

### **Public Session.**

### After some difficulties with the zoom connection the public session was started with Councillor Drakeley taking the chair.Three members of the Public attended the meeting. Matters raised were the safety traffic management scheme at The Wrekin and the closed right of way off Coalbrookdale Road. The questions raised regarding the Traffic management scheme will be forwarded to Telford and Wrekin. Clerk reported on progress in the repair to the damaged path.

### **Record members present.**

Councillors Drakeley, Betts, Pennells and Stevens were present for the whole meeting. Councillor Marcham attended from item 4. Borough Councillor Seymour was also present.

### **Receive apologies and reasons for absence.**

No apologies were received.

### **Dispensations and declaration of personal or prejudicial interests.**

No declarations were received.

**Councillor Marcham took the chair at this point.**

### **Minutes of the meeting held on 11th January 2021 and confidential minutes.**

It was RESOLVED to sign the minutes of the meeting held on Monday 11th January 2021. The Confidential minutes were deferred to the next meeting.

### **Borough of Telford and Wrekin Liaison.**

 Borough Councillor Seymour will be chasing up on the results of the consultation survey about the safety traffic management system. She will also be following on new parking places. The Wrekin Trundle is now repaired.

###  **7. Finance.**

###  a. Consider payment of invoices. It was RESOLVED to pay the following invoices:

 1. Vision Ict £129.60 Chq 2150

 2. Mrs J Madeley £558.00 Chq 2151

 3. Mrs J Madeley Expenses £83.67 Chq 2152

 4. HMRC £12.54 Chq 2153

 5. SSE. £9.76, £26.59, and £16.02 paid by Direct Debit.

 b. Debit Card use one payment of £25.00 for engraving studios. Noted.

 c. Bank Reconciliation. Jan 21. Clerk presented the Bank reconciliation.

|  |  |
| --- | --- |
|   | **£** |
| **Balance b/f 31.03.20** |  **25,173.72**  |
| Income |  19,013.94  |
| Total |  44,187.66  |
| Less: expenditure |  11,155.02  |
| **Total** |  **33,032.64**  |
|   |   |
| Balances at 31.04.21 |   |
| Current account |  10,071.45  |
| savings account |  23,261.19  |
| **Sub total** |  **33,332.64**  |
| less unpresented Chq |  300.00  |
| add unpresented cr |   |
| **Total**  |  **33,032.64**  |
| **Bank statements were copied and emailed.** |  |

 d. Confirmation of pension set up for Clerk. It was RESOLVED to join the Shropshire Local Government Pension Scheme.

 e. Grants Policy. Clerk to distribute the written policy at the next meeting.

 f. Clerk’s expenses form. Noted.

 g. Consider purchasing Parish Online Mapping. See report. Defer to the next meeting.

 h. Consider posting newsletter to every household. Cost £152.75 postage and envelopes £11.00. £163.75. It was RESOLVED to deliver by hand the newsletter. Clerk to ask the New Works volunteer if she is willing to deliver in the current lockdown.

 i. Consider opening a bank account with relevant banking authorisation. Clerk to investigate a suitable bank.

 **8. Planning:**

###  **a. New Applications:** None.

  **b. Decisions:**  None.

 **c. Any other planning matters.** None.

 **9. Climate Change and parish and town councils.**

 a. Newsletter special. Clerk to go ahead with the print.

 b. Social Media posts. 1. Consider twitter and Instagram. It was RESOLVED not to have a profile on these platforms at this time.

 2. update on the Facebook page. Noted clerk to ensure interaction can take place.

 c. Letter from Telford and Wrekin Council. Forwarded with agenda pack. Clerk to forward again.

 **10. Defibrillator:**

A site has been identified for the New Works box and aed machine. clerk has confirmed the Little Wenlock box and aed machine can be moved. It was RESOLVED to give the Zoll aed machine to the owners of The Huntsman. Clerk to inform the contractor the box can be moved.

 **11.** **Telford and Wrekin Rights of Way**

 **a.** Rights of way presentation. No one went to the meeting.

 **b.** DMMO list any comments.No comments received yet.

 **12. Interpretation Boards:**

No further action is needed the board does not need to be behind Perspex. The surplus board is being stored in the village hall loft**.**

###  **13. Community Safety**

 a. Reflective tape. No further tape is needed. Clerk to ensure the contractor cuts around each sign twice a year.

 b. Community speed watch. During lockdown it is not able to carry out surveys.

  **14. Clerk’s Report.**

 Noted.

###  **15. Individual Councillors Report and updates:**

###  **a.** Update from Rights of Way Telford and Wrekin. Clerk reported the path closed because of damage caused by the badgers should be repaired early in the next financial year. The bridleway gate opening will be installed, and hinges turned in the current financially year.

###  **b.** Village hall and playing fields committee. A report was received and noted.

###  **16. Correspondence:**

 a. SALC Wrekin Area Committee Minutes Jan 21. Noted.

 b. LIG-ht Legal and LG (TWC regulatory and governance service) information of offers available to parish and town councils. Noted.

 **17. Date of next schedule meeting 8th March 2021.**

The meeting was declared closed at 8.40pm.