[**You are hereby invited to the Meeting of the Parish Council on** 2](#_Toc52897505)

[**Monday 12th October 2020 via zoom at 7.30 pm.** 2](#_Toc52897506)

[Members of the public are welcome to attend the meeting. To find out how please contact the clerk via email. clerk@littlewenlock-pc.co.uk 2](#_Toc52897507)

[**1. Public Session.** 2](#_Toc52897508)

[**2. Record members present.** 2](#_Toc52897509)

[**3. Receive apologies and reasons for absence.** 2](#_Toc52897510)

[**4. Dispensations and declaration of personal or prejudicial interests.** 2](#_Toc52897511)

[**5. Minutes of the meeting held on 14th September 2020** 2](#_Toc52897512)

[**6. Borough of Telford and Wrekin Liaison.** 3](#_Toc52897513)

[**7. Finance.** 3](#_Toc52897514)

[a. Consider payment of invoices. 3](#_Toc52897515)

[1 SLCC £144 training. Chq 2132 3](#_Toc52897516)

[**8. Climate Change and parish and town councils.** 3](#_Toc52897517)

[**9. Clerk’s Hours.** 3](#_Toc52897518)

[**11. Planning:** 3](#_Toc52897519)

[**a. New Applications:** 3](#_Toc52897520)

[**12. Community Safety** 3](#_Toc52897521)

[**14. Individual Councillors Report and updates:** 4](#_Toc52897522)

[**a.** Update from Rights of Way Telford and Wrekin. 4](#_Toc52897523)

[**b.** Village hall and playing fields committee. 4](#_Toc52897524)

[**15. Correspondence:** 4](#_Toc52897525)

[Report 4](#_Toc52897526)

[8a. clerk has now completed the training paid for by the parish council. The materials provided have been circulated. If the parish council decides to declare a climate emergency there are two aspects to it. Reduce the carbon footprint of the parish council with policies and an action plan. Then encourage the community to reduce their carbon footprint. The social media element of this was good useful information. The parish council will need to create a social media profile and agree a policy of use. At the present moment the parish council does not have the power to provide advice or funding towards individuals lifestyles. But handing out opportunities and encouraging things like eliminating single use plastic in the community can be done. I suggest we agree to declare a climate emergency and start to form an action plan to reduce the carbon footprint of the parish council as far as it can. The start is to find out what the carbon footprint is. There are tools available. Clerk has also signed the parish council up to be a part of a Parish Council Climate Campaign Pilot. I await to hear if we will be included subject to the parish council agreeing. Telford and Wrekin Council has also produced a handy guide. Their plan is to be carbon neutral by 2030. 4](#_Toc52897527)

[9. one of the clerk’s other parish councils has recently commissioned a job evaluation for the clerk. I took the opportunity to get the little Wenlock clerk job evaluated too. It comes out that the hours should be increased and the amount of pay. A separate email will be sent with the details. 5](#_Toc52897528)

[12b. 6](#_Toc52897529)

[12c. Contribution to enhanced civil enforcement project. Clerk has worked a budget to include £5000.00 into this financial year and the next one without increasing the precept. Please the bank the reconciliation for Sep 20. It was mentioned at the meeting organised by Borough Cllr Seymour that a new scheme is about to be offered to parish and town councils. It should be ready for November/ December. 7](#_Toc52897530)

[12d. New Works litter signs 7](#_Toc52897531)

[The resident who requested signs is highly delighted with the signage that has appeared around 1 New Works. Clerk has advised where the signs have come from. 7](#_Toc52897532)

[12g. The list of parish council grit bins and fills status has been received. It appears no money is owed for fills or bin replacement. Confirmation has been verbally given that the one-way system will be gritted both ways. 7](#_Toc52897533)

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# **You are hereby invited to the Meeting of the Parish Council on**

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### **1. Public Session.**

### **2. Record members present.**

### **3. Receive apologies and reasons for absence.**

### **4. Dispensations and declaration of personal or prejudicial interests.**

### **5. Minutes of the meeting held on 14th September 2020**

a. approve the minutes of the meeting held on 14th September 2020

b. amend minutes from July to include the computer purchase from the ward fund.

### **6. Borough of Telford and Wrekin Liaison.**

### **7. Finance.**

### a. Consider payment of invoices.

### 1 SLCC £144 training. Chq 2132

2. E. on £74.52 Chq 2133

3. Mrs J Madeley £387.40 Chq 2134 and expenses £267.88 Chq 2131

4. HMRC £2.00 deducted from outstanding credit balance.

5. SSE ££9.70, £27.81, £16.47 DD

6. ROSPA Play safety £157.80 Chq 2135

b. Bank Reconciliation. Sep 20

c. Bank mandate change.

d. Consider purchase of Christmas tree for village hall site.

e. Ward Fund. Consider a project for £300.

f. Grant for the kindle kindness project and computer. Update a further £100 is needed in view of the change of funding.

### **8. Climate Change and parish and town councils.**

a. Declaring a climate emergency. Consider if the parish council wants to declare a climate emergency with an action plan.

### **9. Clerk’s Hours.**

a. job evaluation and the financial consequences.

**10. Playing Fields documents.** Update.

### **11. Planning:**

### **a. New Applications:**

**b. Decisions:**

* TWC/2020/0416 Change of use of woodland to Forest School and erection of 1 storage shed and 1 toilet shed. Hen Rise Woods, part of Short Wood off New Works Lane New Works Little Wenlock. **Granted temporarily for 2 years.**

**c. Enforcement action.**

**d. Any other planning matters:**

### 

### **12. Community Safety**

a. Report from meeting with highways arranged by borough Cllr Seymour.

b. Report of meeting held with Telford and Wrekin officer re next steps.

c. Contribution towards enhanced civil parking provision.

d. New Works Litter.

e. Reflective tape

f. Community speed watch.

g. Gritting and Grit bins.

h. Consider grant towards the biomass boiler for the village hall.

i. West Mercia Police and Crime Commissioner road safety grant.

**13. Clerk’s Report.**

### **14. Individual Councillors Report and updates:**

### **a.** Update from Rights of Way Telford and Wrekin.

### **b.** Village hall and playing fields committee.

**c**. Remembrance Sunday.

### **15. Correspondence:**

a. Call for sties for local plan extended to 8.1.20.

b. Let’s get Telford healthy. Telford and Wrekin.

c. Wellers Hedleys legal news.

d. Shropshire Climate Action Partnership information from SALC

e. Customer Strategy Consultation Telford and Wrekin.

f. Shropshire Hills AONB annual report. 19-20

g. SSE information about environmental impact of electricity supply

h. Hedgehog village status. Shropshire Wildlife Trust

**16. Date of next schedule meeting 9th November 2020**

## Report

## 8a. clerk has now completed the training paid for by the parish council. The materials provided have been circulated. If the parish council decides to declare a climate emergency there are two aspects to it. Reduce the carbon footprint of the parish council with policies and an action plan. Then encourage the community to reduce their carbon footprint. The social media element of this was good useful information. The parish council will need to create a social media profile and agree a policy of use. At the present moment the parish council does not have the power to provide advice or funding towards individuals lifestyles. But handing out opportunities and encouraging things like eliminating single use plastic in the community can be done. I suggest we agree to declare a climate emergency and start to form an action plan to reduce the carbon footprint of the parish council as far as it can. The start is to find out what the carbon footprint is. There are tools available. Clerk has also signed the parish council up to be a part of a Parish Council Climate Campaign Pilot. I await to hear if we will be included subject to the parish council agreeing. Telford and Wrekin Council has also produced a handy guide. Their plan is to be carbon neutral by 2030.

## 9. one of the clerk’s other parish councils has recently commissioned a job evaluation for the clerk. I took the opportunity to get the little Wenlock clerk job evaluated too. It comes out that the hours should be increased and the amount of pay. A separate email will be sent with the details.

12a. **Copy of report from chair**

Jacqui Seymour, our local T&W Councillor, convened a meeting last night in the Village Hall with Adam Brookes (Highways), Paul Fenn (Enforcement) and representatives from Wellington Town Council (Ercall Ward), Wrockwardine PC and LWPC (Howard attended).

It was a very frank but constructive meeting where all the concerns (and benefits) of the present one-way system and the on-going enforcement were discussed.

We were given the reasons for the present system and assured that it is not set in stone - the possibility of a car park(s) looks probable and that will make a significant factor in the future development. The £50k is still there.

Over 177 cars have been ticketed. There are only 5 enforcement officers and parking is only one of the issues they deal with. It is hoped that it will be increased to 8.

Some of the larger towns buy into the enforcement team through the Integrated Community Model - as Jayne has suggested it might be worth our while to explore a financial input to ensure regular weekend enforcement (even if it means a moderate increase in future precepts!).

As Chair I feel that once the future parking has been resolved and planning applications are put in then we should make a decision on how we all feel this should progress, especially the one-way system which seems to be the big issue with some local residents and with WTC.

All the forms completed at the Sunday meeting of residents and subsequently given to be, were handed to Telford and Wrekin officer who stated that he would take notice of them.

## 12b.

1. The current 6-month consultation will determine what will happen at the foot of The Wrekin.  There will not be another consultation.  so, make sure everyone has their say.
2. There is a further consultation on the changing speed limit points.  The signs and traffic regulation orders must be the same.

<https://www.telford.gov.uk/downloads/download/3502/traffic_regulation_order_-_the_wrekin_30mph_and_40mph_speed_limit>

1. The rest of the parish was discussed as per the report in the agenda item 14.

 20mph in Little Wenlock and New Works.   This will depend on traffic speed and if highway engineering can take place.  this is being investigated.

1. Quite lanes are also being investigated I.e. if they add value.  They are not enforceable.
2. The rural sid scheme the parish council is supposed to be part of has gone very quite.  So, I suggested that the parish council apply to purchase a sid themselves.  Initially to put on Wellington road but with a view to finding further sites to transfer it round within the parish.  That way New Works can be included and anywhere else there may be speeding traffic.  There are battery powered ones.  There are options to the management.  We manage it ourselves with volunteers moving it round or we pay either Balfour beaty or Idverde to move it charge the batteries etc.  this would mean we could have a Sid up and running in months or sooner.  The police and crime commissioner grant could pay for most of it.
3. The deer warning signs reported by john will be replaced.
4. The damaged 30mph sign on Wellington Road if it is not repaired will be.  It needs checking.
5. All the 30mph signs in New Works will be replaced.  The status of the traffic regulation orders will be checked with a random sign being found at the foot of Church Hill.  (Ray found it).  Moving the signs on the road to Huntingdon will be looked at too at the same time.  I.e. if new traffic regulation order is needed one will be done for both ends of that road.
6. The Road safety trust grant Phil is looking into it may be too late for this financial year.  But we will see what can be done and work fast to get it in if necessary.

## 12c. Contribution to enhanced civil enforcement project. Clerk has worked a budget to include £5000.00 into this financial year and the next one without increasing the precept. Please the bank the reconciliation for Sep 20. It was mentioned at the meeting organised by Borough Cllr Seymour that a new scheme is about to be offered to parish and town councils. It should be ready for November/ December.

## 12d. New Works litter signs

## The resident who requested signs is highly delighted with the signage that has appeared around 1 New Works. Clerk has advised where the signs have come from.

## 12g. The list of parish council grit bins and fills status has been received. It appears no money is owed for fills or bin replacement. Confirmation has been verbally given that the one-way system will be gritted both ways.

**14a.** Rights of Way.

Clerk met with rights of way officer and contractor to agree some immediate works of the list of outstanding reports. Right of way 188 Witchwell Lane to Spout Lane will be cut back the footbridge will be renovated and clerk used delegated powers to agree that the £500.00 set aside to build a bridge on path 189 be used to renovate the bridge on 188. The bridge on path 189 is not good use of funds with there being no access the opposite end. The stolen gates will be replaced too. Clerk understands some of this work has been done already. Clerk will check before meeting.