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# **You are hereby invited to the Meeting of the Parish Council on**

# **Monday 14th September 2020 via zoom at 7.30 pm.**

## Members of the public are welcome to attend the meeting. To find out how please contact the clerk via email. [clerk@littlewenlock-pc.co.uk](mailto:clerk@littlewenlock-pc.co.uk)

### **1. Public Session.**

### **2. Record members present.**

### **3. Receive apologies and reasons for absence.**

### **4. Dispensations and declaration of personal or prejudicial interests.**

### **5. Minutes of the meeting held on 13th July 2020**

### **6. Borough of Telford and Wrekin Liaison.**

### **7. Accessibility Code (see report)**

### **8. Finance.**

### a. Consider payment of invoices.

### 1 Mrs J Madeley £426.72 salary and expenses £107.73 = £534.45 chq 2129

2. Play safety Limited. £157.80 chq 2130

3. ICO £35.00 DD

4. Little Wenlock PCC £40.00 chq 2131

5. SSE £17.22, £9.83, £29.64 DD

6. Prestige Print (Telford) Ltd £141.50 chq 2132

7. Telford and Wrekin £300.00 chq 2133

8. HMRC £10.60 (paid from credit balance at HMRC)

b. Bank Reconciliation. Jun 20

### c. Consider grant to Telford Street Pastors.

d. Consider grant to Telford and Wrekin Mining memorial. (still required)

e. Consider grant to Community Food Project.

f. Consider grant to Shropshire Mind

g. Internal Audit recommendations carried out as far as possible

h. Debit card for clerk.

**9. Newsletter:**

a. Approve next edition.

b. distribution.

c. Information Sheet.

### **10. Climate Change and parish and town councils.**

a. training courses.

b. update from Telford committee.

c. declaring a climate emergency.

d. Telford and Wrekin Climate change resource pack for Parish and Town Councils

### **11. Parking at the foot of The Wrekin.**

a. reports from various depts Telford and Wrekin.

b. Telford and Wrekin Council (The Wrekin Telford) (Prohibition of Waiting) Experimental Order 2020.

### **12. Adult Gym Equipment.**

a. ROSPA Play Safety inspection report states that all pieces of equipment meet required safety standards. No action required.

b. The report includes information about the whole site and other equipment it has been passed to the Village hall and playing field committee.

### **13. Planning:**

### **a. New Applications:**

### **former Ironbridge Power station planning application.**

**b. Decisions:**

1. TWC/2020/0510 Erection of a two storey front extension, a single storey side and rear extension, installation of 6 rooflights, proposed loft conversion and rendering of existing brickwork. The Seasons, Church Hill New Works**. Full Planning Permission**.

2. TWC/2020/0540 Erection of a first-floor roof terrace above existing garage. 6 Manor Farm The Alley Little Wenlock. **Refuse Full Planning Permission.**

**c. Pre application consultation. Proposed Solar Farm New Works. Additional information.**

### **d. Any other planning matters:**

### **14. Community Safety**

### **a.** Snow warden

b. New Works Litter.

c. Speeding traffic in New Works and 30mph signs.

d. Telford and Wrekin Highways meeting. (see report).

e. Defibrillator training (Cllr Betts).

f. reflective tape

g. Community speed watch.

h. Smartwater signage.

i. West Mercia Police and Crime Commissioner road safety grant.

j. Road Safety Trust funds for innovative road safety trials.

### **15. Consider adopting vexatious Procedure.**

a. Vexatious Procedure.

b. Consider using the procedure after the recent threats and rudeness to chair and clerk.

**16. Clerk’s Report.**

### **17. Individual Councillors Report and updates:**

### **a.** Update from Rights of Way Telford and Wrekin.

### b. Village hall and playing fields committee.

### c. Record of trees in hedgerows.

### **18. Playing Field final paperwork.**

### **19. West Mercia Police and Crime Commissioner Annual Town and Parish Council survey 2020.**

### **20. Four-year action plan ideas.**

### **a.** Dog doo signage consider rollout and monitoring.

### 1. sites for the signs. Spout Lane, Swanpool paths and Buildwas Lane

### 2. survey of sites. In Feb/Mar survey 9 different deposits were found in a fortnight.

### **21. Correspondence:**

### **a.** Telford and Wrekin Street naming consultation. Consider relevant names for new streets.

**b.** Hedgehog Survey.

c. Various communications from residents re the traffic management scheme.

**22. Date of next schedule meeting 12th October 2020**

## Report

## 7. Accessibility Code requirements.

You will see some changes to the header and layout of the agenda. The Accessibility Code has now come into force. All documents since 2018 should have been produced in an accessible way. Clerk has now done some training on how to produce accessible word documents and is getting used to the format. However, the accessibility requirements cover everything in a document therefore the header needs to comply. Clerk has tried to include all the information in the previous header and not been successful. This is the best clerk can do. The documents must be written and presented in a way that enables document reader devices to make sense of them.

8e. Clerk has emailed the organisation on several occasions the answers are vague and it is unclear where food comes from and who is supplied with the parcels. This is a community interest company limited by guarantee not a charity.

### **11. Traffic Management The Wrekin.**

Conversation with Telford and Wrekin Highways.

The scheme is experimental and in place for 6 months with the consultation running alongside it.

1. The yellow sign that has appeared with details of that consultation is not because of anyone else’s efforts to get responses. It was in the plan of action for the works. I.e. put up near the end of the scheme works.
2. The works done have not been part of the £50k scheme. That is to come later. The £50k is still allocated for the permanent scheme. Plus, the funds set aside by the parish council.
3. The extra time it takes to get to the motorway in normal times has been measured. From the junction past Wrekin Course it is .9 of a mile to the motorway junction. Along Ercall Lane to the motorway junction is 2 miles. 3 minutes longer.
4. The Holyhead/Haygate Road works are not going to be there forever. Night working is happening at present.
5. He would like a Parish Council view. I.e. a resolution passed and mintued. So, we can do that on the 14th.
6. He is aware of discussions going on within TWC with landowners for the opening of car park/s. this is of course subject to landowner agreement. No one can be made to open a car park.
7. Park and ride is being looked at but costs are an issue. Costs will be more than the fares taken.
8. Last weekend the scheme was monitored and there was no massive evidence of cars being dispersed beyond the double yellow lines areas.
9. The scheme was being finished off yesterday. Snagging things.
10. The 7.5 tonne weight limit signage is to be removed. Transport England have given consent for this move. The bridge is built to national standards for up to 44 tonnes to travel over. It was an environmental regulation to prevent lorries using the road as a through route.
11. There has been some positive feedback as well as the negative.
12. Adam is personally monitoring the area in his own time before and after work.

**Email communication with the enforcement manager Paul Venn.**

The Neighbourhood Enforcement team recognise the fine balance in positively managing parking in and around the Wrekin and the Ercall. Since Lock down measures eased, there have been a number of patrols (mainly weekends) by the team.

 We have always adopted a firm yet fair approach and happy to engage with parkers and walkers alike to promote what Telford and Wrekin is trying to do in terms of the new Traffic Regulation Order and aligned contraventions.

 The number of positive parking interventions (both warnings and tickets) issued since 29th August up until this weekend is as follows;

**3 warnings and 28 Penalty Charge Notices.  – The contravention would be for parking on the double yellow lines which is £70, £35 if paid within the first 14 days.**

The team has a Borough wide brief and also sets aside time to work with Town Councils who have bought into the Integrated Community Management model so the visits to the Wrekin will be subject to capacity within the team and other parking / environmental enforcement priorities

**Conversation with PC Nigel Barnsley our local police officer.**

He is unable to work weekends. West Mercia Police will not pay overtime for neighbourhood officers to work weekends and bank holidays.

He is monitoring things as much as he can. He stated the police had a lot of angry calls about the scheme when it started.

He feels it does make things safer.

That is one police officer opinion.

**Suggested Parish Council Actions to be approved**

1. Post on Little Wenlock community fb page, Wrekin page and halfway house page urging people to report miss use of the area to 101. Website littlewenlock.org and parish council websites.

### **14d. Telford and Wrekin Highways meeting.**

a. Clerk has been invited to a Teams meeting about the next stage of the traffic management. I have had it confirmed this is about traffic management in the whole of the parish. So I have already emailed in 2019 the following.

* **Speed limit to the village up Willowmoor Bank**
* **Quite lane status on what is known as Huntingdon Lane locally.  I.e. the road from Little Wenlock to New Works.**
* **20mph in Little Wenlock village.**
* **20 mph in New Works.**

**b.** to confirm the parish council has committed £6500 towards The Wrekin traffic management including £2500 for street furniture which is a grant from West Mercia police and crime commissioner. The current balance sheet shows how that can be raised to £10k without an increase on the precpet if required. The balance sheet also shows how enforcment in the parish can be increased for £5k.

### **i. WMPCC Grant.**

This is the fund funds were obtained for street furniture at The Wrekin. Still in the parish council accounts. I am thinking we perhaps should think about another project. Quite lanes, Speed indicator device. The Parish Council is supposed tobe in the rural parishes scheme but that seems to have stalled for a SID. If the parish ocuncil owned its own it could be rotated around the parish with ongoing running costs. Ie little wenlock and new works, coalmoor road and anywhere else. Clerk has experience of this in another parish it has gone down well with the community it is within.

### **j. Roads Safety Trust innotive trial road safety project.**

Clerk ahs emailed TWC highways to see if this is something that could be done in the parish. Some innotive rural roads traffic management.

### **16. Clerk’s report.**

* + - 1. Emailed Rights of Way officer regarding outstanding issues.
      2. Reported threats from a resident to Police.
      3. Liaised with residents (around 10) about the Wrekin Traffic Management temporary scheme and consultation. Some on multiple times. Very time consuming.
      4. Liaised with Telford and Wrekin regarding the Wrekin Traffic Management scheme.
      5. Reported damaged bins near playing field and Buildwas Lane. With difficulty. It appears some technical glitz did not report to me that the bin had been removed and will be replaced once a bin has arrived from manufacturers. The total cost will be £440.00.

**Outstanding projects:**

1. Interpretation board by the pub
2. Bus shelter Ivy
3. Future use of Little Wenlock.org. decisions need to be made about who manages the website, how information can be added or removed and in what form the requests will be received.
4. Clerk’s hours
5. Grant awards policy
6. Review of some policies.

### **18. Playing Field Deed of Release of a right of way.**

The final document has been received and requires two councillor signatures and clerk. Plus, a resolution to approve and record the action.