

**You are hereby invited to the Meeting of the Parish Council on  
Monday 10<sup>th</sup> February 2020 at Little Wenlock Village Hall at 7.30 pm.**

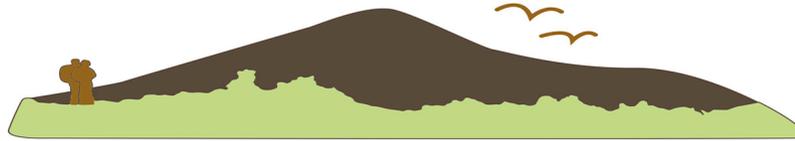
- 1. Public Session.**
- 2. Record members present.**
- 3. Receive apologies and reasons for absence.**
- 4. Dispensations and declaration of personal or prejudicial interests.**
- 5. Minutes of the meeting held on 13<sup>th</sup> January 2020**
- 6. Borough of Telford and Wrekin Liaison.**
- 7. Finance**
  - a. Consider payment of invoices.**
    1. Mrs J Madeley £481.20 chq 97
    2. HMRC £4.00 chq 98
    3. SSE Electricity DD to be confirmed at the meeting.
    4. Signs of The Times no more than £2000.00 chq 101
    5. CPRE £36.00 DD
    6. E. on £49.41 chq 99
    7. Heartstart Midlands £44.33 chq 100
  - b. Bank Reconciliation.**
  - c. New Bank Account**
  - d. Consider costs for ensure the website is compliant with the new DDA requirements.**
  - e. Consider name labels for Councillors and Clerk.**
  - f. Consider joining Friends of The Wrekin.**
  - g. Consider service of laptop and possible replacement.**
  - h. DDA regulations for Website content. Consider way forward.**
- 8. Planning:**
  - a. New Applications: a.**
  - b. Decisions:**
  - c. Any other planning matters:**
- 9. Community Safety**
  - a. Smartwater Rollout. Update and consider if the parish council's name should be on the signage.**
  - b. NHW update.**
  - c. Community Speed Watch. Consider the future of this project.**
  - d. Defibrillator box and pads.**
- 10. Information Sheet update.**
- 11. Playing Field agreement.**
- 12. Consider supporting Little Wenlock becoming a hedgehog friendly community.**
- 13. Freeman of The Parish.**
- 14. Ways to encourage tree planting in the Parish.**
- 15. Clerk's Report.**
  
- 16. Individual Councillors Report and updates:**
  - a. Update from Rights of Way Telford and Wrekin.**
  - b. Village hall and playing fields committee.**
  - c. Friends of the Wrekin AGM.**
  - d. Wrekin Forest Partnership meeting.**
- 17. Parish Plan review. A. Consider the future of the plan.**

**CHAIRMAN:**  
Cllr. John Marcham.  
Little Wenlock

**LITTLE WENLOCK PARISH COUNCIL**

**PARISH CLERK:**  
Mrs Jayne Madeley

Tel: 01952 505734



Tel: 01746 785175  
Email: [clerklwpc@gmail.com](mailto:clerklwpc@gmail.com)

**18. Four-year action plan ideas.**

- a. Dog doo signage consider rollout and monitoring.
  - 1. sites for the signs
  - 2. survey of sites.

**19. Correspondence:**

- a. Clerks and Councils Direct.
- b. SALC information bulletin
- c. Guidance on how to book events on land owned by Telford and Wrekin.
- d. SALC Wrekin Area Committee minutes.
- e. Env't and climate community event 27<sup>th</sup> Feb Shropshire Hills AONB.
- f. invitation to apply for grants to support VE & VJ Celebration Fund Telford and Wrekin.
- g. Report from resident regarding traffic in Little Wenlock.

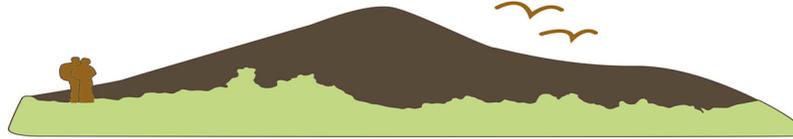
**20. Date of next schedule meeting 9<sup>th</sup> March 2020 7.30pm.**

**Report**

**7e. Id badges.**

The Wrekin Area committee has an arrangement with a company in Newport who will produce the ids with a photo. The lanyards will be free from Katrina Baker Secretary of the area committee.

**11. Playing Field**



It appears the Parish Council is custodian trustee of the playing field entire area.

This does not mean it can carry out works on the site or own equipment on the site without written consent of the village hall and playing field committee.

It is illegal for the parish council to claim VAT back on works that are currently carried out. It is tax avoidance.

To enable the parish council to own equipment on site, cut the grass and pay for the ROSPA report a legal agreement is required.

This clearly sets out who is responsible for what.

The other alternative is that the Parish Council carries out no work on the site, hands over ownership of the adult gym equipment and the village hall and playing fields committee apply in writing for a grant from the parish council each year. Listing what they want the funds for. There are contractors who do not charge vat who could be employed to reduce the costs.

Clerk has circulated an agreement that would enable the parish council to carry out the grounds maintenance and have the adult gym equipment on the playing field.

The Parish Council needs to decide how its representatives wish to offer to the playing fields committee when they meet up to decide a way forward.

### **13. Freeman of The Parish protocol**

To present a resident with the title of Freeman of Little Wenlock Parish a separate meeting needs to take place to agree to give the title and to agree a small financial expense. The time and date also needs to be agreed.

### **14. Trees**

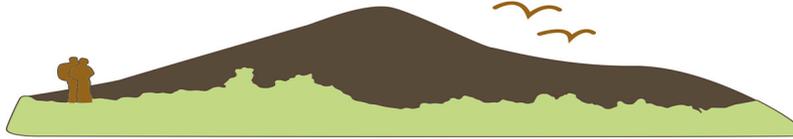
The Parish Council cannot plant trees on private property without a lease. Ie lease the land, be responsible for maintaining the area and trees. There are several reasons for this including liability for falling branches if someone is hit and ownership of the tree itself. Clerk has sought advice and a parish council can only plant trees on land it is responsible for.

Options are:

1. Lease some land to plant trees. Be responsible for the management of this land and the trees.
2. Offer individuals' free trees. Other parish councils are doing this elsewhere in the country. Ie purchase x number of trees and offer them on a first come first served basis. The trees will be given over with an understanding the landowner has total liability.
3. Accept the parish council does not own land and to look for other options to help with improving the environment.

Options.

1. The dog doo campaign is one attempt at improvement.
2. Promoting walking with the leaflets held is another.



3. Supporting the village hall in its wishes to make the building as environmentally friendly as possible. With a grant.
4. Support the village hall in its aims to provide an electric charging point. With a grant. If the parish council were to take this project on it will mean another legal agreement for the placing of the charging point on the village hall premises.

### **15. Clerk's Report**

1. Clerk is discussing the speed limit and street furniture at the foot of The Wrekin.
2. Clerk has reported the potholes on Coalmoor Road
3. Clerk has reported again the condition of The Alley.
4. The list of modification orders for rights of way is regularly updated. At present the list includes 21 modification requests in the parish. One has been rejected for some time. The remaining 20 will be dealt with by Telford and Wrekin and if it is decided to proceed with an order the Parish Council will be a consultee.
5. Clerk has requested a quote for a street lighting maintenance contract for the lights in New Works.
6. A resident has reported most of the Maddocks Hill Quarry Airsoft goods have been removed.

### **18. Dog Doo**

The signs have arrived along with guidance on how to best use them. The parish council need to decide how to proceed and where.

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