#  **You are hereby invited to the Meeting of the Parish Council on**

# **Monday 8th February 2021 via zoom at 7.30 pm.**

## Members of the public are welcome to attend the meeting. To find out how please contact the clerk via email. clerk@littlewenlock-pc.co.uk

### **1. Public Session.**

### **2. Record members present.**

### **3. Receive apologies and reasons for absence.**

### **4. Dispensations and declaration of personal or prejudicial interests.**

### **5. Minutes of the meeting held on 11th January 2021 and confidential minutes.**

### **6. Borough of Telford and Wrekin Liaison.**

### **7. Finance.**

###  a. Consider payment of invoices.

 1. Vision Ict £129.60 Chq 2150

 2. Mrs J Madeley £558.00 Chq 2151

 3. Mrs J Madeley Expenses £83.67 Chq 2152

 4. HMRC £12.54 Chq 2153

 5. SSE. Information at meeting.

 b. Debit Card use one payment of £25.00 for engraving studios.

 c. Bank Reconciliation. Jan 21

 d. Confirmation of pension set up for Clerk.

 e. Grants Policy.

 f. Clerk’s expenses form.

 g. Consider purchasing Parish Online Mapping. See report.

 h. Consider posting newsletter to every household. Cost £152.75 postage and envelopes £11.00. £163.75.

 i. Consider opening a bank account with relevant banking authorisation.

 **8. Planning:**

###  **a. New Applications:**

  **b. Decisions:**

 **c. Any other planning matters.**

 **9. Climate Change and parish and town councils.**

 a. Newsletter special.

 b. Social Media posts. 1. Consider twitter and Instagram.

 2. update on the Facebook page.

 c. Letter from Telford and Wrekin Council. Forwarded with agenda pack.

 **10. Defibrillator:** see report.

 **11.** **Telford and Wrekin Rights of Way**

 **a.** Rights of way presentation.

 **b.** DMMO list any comments.

 **12. Interpretation Boards:** see report.

###  **13. Community Safety**

 a. Reflective tape

 b. Community speed watch.

  **14. Clerk’s Report.**

###  **15. Individual Councillors Report and updates:**

###  **a.** Update from Rights of Way Telford and Wrekin.

###  **b.** Village hall and playing fields committee.

###  **16. Correspondence:**

 a. SALC Wrekin Area Committee Minutes Jan 21.

 b. LIG-ht Legal and LG (TWC regulatory and governance service) information of offers available to parish and town councils.

 **17. Date of next schedule meeting 8th March 2021**

## Report

## 7g. Parish Online

##  The Cost would be £40 plus Reclaimable VAT, includes 20% discount for being a member of SALC.

##  There is an option to have the product free if insured with BHIB. Clerk is obtaining quotes to see if this is of benefit.

##  A copy of the two presentations has been circulated. It gives details of all the data available and can be added. Clerk can see many uses for this. It can be shared with all councillors. I.e., Councillors can have access to it for parish council purposes. It is a licensed product and use is limited to parish council use only.

**10. Defibrillator**

1. A site has been identified and the defibrillator will be installed shortly in New Works.

 2. The Village Hall Committee have agreed to host the defibrillator.

 3. Clerk will speak to the owner of the pub regarding removal.

11. Telford and Wrekin Rights of way consultation

##  This is a public consultation so the Parish Council can send it a response to the questions in the consultation. The public can too. So, you as individuals can also comment if you wish.

##  In summary a definitive map with DMMO orders since 1965 is now available online via this link

##  [https://www.telford .gov.uk/info/20469/public\_rights\_of\_way](%20https%3A//www.telford%20.gov.uk/info/20469/public_rights_of_way)

## There is underscore between each word of public\_ rights\_ of\_ way.

## The outstanding applications for modifications to the definitive map of which there are over 120 the consultation suggests will be dealt with following a policy written in the documentation sent to councillors.

## Comments from Councillors on the outstanding DMMOs

##  12 Interpretation board.

## The Interpretation board is now stored in the village hall loft. A new site is needed for that board. This is recorded on the asset register.

## The board by the pub now needs a new Perspex cover.

## 14 Clerk’s report

1. **Outstanding projects: reviewed at 31.12.2020.**

|  |  |
| --- | --- |
| Project | Completed/outstanding. |
| 1. Benchwalk leaflets.
 | Received and in the village hall cupboard. |
| 1. Legal agreement on the playing fields.
 | Waiting for final papers from solicitor.  |
| 1. Interpretation board by the pub
 | On the agenda for Feb 2021 for a decision on a new cover. |
| 1. reflective tape.
 | One village sign now has reflective tape installed agenda for Jan 21 for decision on all the other signs. |
| 1. Doggy Doo Campaign
 |  |
| 1. Information Sheet
 | Distributed done |
| 1. Bus shelter Ivy
 | Bus shelter ivy removed.  |
| 1. Doggy Doo Bags from Telford and Wrekin
 | Received. |
| 1. Future use of Little Wenlock.org. decisions need to be made about who manages the website, how information can be added or removed and in what form the requests will be received.
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| 1. Clerk’s hours
 | Decided new contract needed. |
| 1. Various grant applications.
 | Reviewed and decided upon which ones to give to. |
| 1. Email addresses.
 | Done |
| 1. Rights of way update.
 | Some works done. |
| 1. Grant awards policy
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| 1. Review of some policies.
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|  |  |

2. asked for a conversation with rights of way officer re Swanpool paths. The conversation has taken place and reported to the last meeting. Plaques have been ordered and posted to Councillor Betts to install when the time is right.

3. Facebook page set up. Clerk was “blocked” from setting up a Facebook group.

4. Attended Rural Forum the following was spoken about:

* The High Sheriff of geographic Shropshire (Shropshire and Telford and Wrekin) explained her role. She no longer has to collect taxes and serve justice. She has spent her year concentrating on helping those in poverty and suffering abuse in many ways.
* Highways and Transport were the key issue discussed.
* Rural Transport. Telford and Wrekin Highways officers are working on a scheme for the future of rural transport. There will be a consultation document available later in the year.
* Sustainable and Active Travel. Officers are in the later stages of developing a walking and cycling package. Again, a consultation is being prepared. There is a scheme being designed for the Donnington Area. A mix of further schemes are needed to bid to the Department of Transport. The rural areas will have schemes where needed in the future. Questions were asked about green transport.
* The Trial Scheme around The Wrekin. The cabinet member for transport reported they are looking at a number of initiatives after the consultation. There are several issues including parking. He is keen to encourage people to walk from Wellington with perhaps some promotion and directional marking of these routes. TWC officer said the current emergency safety scheme has not solved the parking issues but made the area safer to use. The current consultation has received 230 responses. 125, 54% of which are in favour of the current

 scheme. 46% have concerns. 188 people who responded felt they were local. This is being integrated. It is generally felt it feels safer to walk around and generally be in the area. The Ercall car park is not well used. In the last few weeks works have been carried out to remove deadwood and use it to mark out the car park. Currently the car park is not being promoted because of lockdown. Once Lockdown is eased the car park will be promoted. The team continue to work with landowners to find further parking areas. The consultation will end in February. The data results will be shared with partners.

* The Transport review is at a data collection stage that consultation should be out at turn of financial year.
* The rights of way consultation was mentioned.
* An Agricultural Reference Group has been set up in Shropshire volunteers were sought to join this group from Telford.
* The Shropshire and Telford and Wrekin Climate Change Partnerships were mentioned.

5. Reported faulty streetlight no 1 in New Works.