# **You are hereby invited to the Meeting of the Parish Council on**

# **Monday 11th January 2021 via zoom at 7.30 pm.**

## Members of the public are welcome to attend the meeting. To find out how please contact the clerk via email. [clerk@littlewenlock-pc.co.uk](mailto:clerk@littlewenlock-pc.co.uk)

### **1. Public Session.**

### **2. Record members present.**

### **3. Receive apologies and reasons for absence.**

### **4. Dispensations and declaration of personal or prejudicial interests.**

### **5. Minutes of the meeting held on 14th December 2020**

### **6. Borough of Telford and Wrekin Liaison.**

### **7. Finance.**

### a. Consider payment of invoices.

1. Mr K Smith £156.00. underpayment of previous two invoices. An error in the invoices. Chq 2147

2. Mrs J Madeley £604.40 Chq 2148.

3. HMRC -8.40. Nothing to pay.

4. Med UK £62.45. Chq 2149

5. SSE to be confirmed at meeting.

b. Bank Reconciliation. Dec 20

c. Consider approval of budget and precept.

d. Ward Fund notification received of payment. £300.00

e. Police and Crime commissioner grant £3000 received. Clerk contacted Telford and Wrekin re site.

f. Clerk’s expenses form.

g. Tax Code change for clerk

h. signs for Swanpool gates. Cost and approve use of Debit card to purchase.

### **8. Planning:**

### **a. New Applications:**

* TWC/2020/1070 Erection of a first-floor extension over the existing garage including an extension to garage and construction of an entrance porch. Ty Wrocen Malt House Bank Little Wenlock.
* TWC/2020/1071 Erection of 1 detached covered timber clad carport with habitable accommodation Home Farm Cottage Malt House Bank Little Wenlock.

**b. Decisions:**

* APP/C3240/D/20/3259122 6 Manor Farm Little Wenlock. Appeal dismissed.

**c. Any other planning matters.**

**9. Climate Change and parish and town councils.**

a. Newsletter special.

b. Social Media posts.

c. Consider a Facebook page for the parish council.

d. SCAP Zero Carbon Shropshire – Call for Action

**10. Defibrillator:** see report.

**11.** **Telford and Wrekin Rights of Way**

**a.** See Report

**b.** Correspondence from a resident.

**12. Interpretation Boards:** See Report

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### **13. Community Safety**

a. Reflective tape

b. Community speed watch.

**14. Clerk’s Report.**

**1. Outstanding actions. See report.**

### **15. Individual Councillors Report and updates:**

### **a.** Update from Rights of Way Telford and Wrekin.

### **b.** Village hall and playing fields committee.

### **c.** Remembrance Sunday.

### **16. Correspondence:**

a. Census March 2021 community handbook

b. Telford and Wrekin Budget Engagement Virtual Sessions.

**17. Date of next schedule meeting 8th February 2021**

## Report

**10. Defibrillator**

**1.** The current machine at the pub is up and running again.

**2**. Clerk has reinstated availability on The Circuit. This means the emergency services are aware of the machine.

**3.** Clerk has written to the village hall committee via parish council representative and secretary.

**4.** The contractor will look at New Works Bus Shelter for a suitable site. It will be an insulated box with no power supply.

## 11. Telford and Wrekin Rights of way consultation

## This is a public consultation so the Parish Council can send it a response to the questions in the consultation. The public can too. So, you as individuals can also comment if you wish.

## In summary a definitive map with DMMO orders since 1965 is now available online via this link

## [https://www.telford .gov.uk/info/20469/public\_rights\_of\_way](%20https://www.telford%20.gov.uk/info/20469/public_rights_of_way)

## There is underscore between each word of public\_ rights\_ of\_ way

## The outstanding applications for modifications to the definitive map of which there are over 120 the consultation suggests will be dealt with following a policy written in the documentation sent to councillors.

## 12 Interpretation board.

At the beginning of 2020 a new panel was purchased with the ward fund money. Clerk obtained advice on the size from the resident who ordered the original and took the reference from the purchase order form provided. The size was not ordered in error ordered on evidence. The parish council has an interpretation board with no home and an interpretation board that is hardly visible. What actions would the parish council like to take?

## 14 Clerk’s report

1. **Outstanding projects: reviewed at 31.12.2020**

|  |  |
| --- | --- |
| Project | Completed/outstanding. |
| 1. Benchwalk leaflets. | Received and in the village hall cupboard. |
| 1. Legal agreement on the playing fields. | Waiting for final papers from solicitor. |
| 1. Interpretation board by the pub |  |
| 1. reflective tape. | One village sign now has reflective tape installed agenda for Jan 21 for decision on all the other signs. |
| 1. Doggy Doo Campaign |  |
| 1. Information Sheet | Distributed done |
| 1. Bus shelter Ivy | Bus shelter ivy removed. |
| 1. Doggy Doo Bags from Telford and Wrekin | Received. |
| 1. Future use of Little Wenlock.org. decisions need to be made about who manages the website, how information can be added or removed and in what form the requests will be received. |  |
| 1. Clerk’s hours | Decided new contract needed. |
| 1. Various grant applications. | Reviewed and decided upon which ones to give to. |
| 1. Email addresses. | Done |
| 1. Rights of way update. | Some works done. |
| 1. Grant awards policy |  |
| 1. Review of some policies. |  |

2. asked for a conversation with rights of way officer re Swanpool paths.

3. chased the final documentation regarding the playing field. There are massive delays at the land registry it is being chased.

4. repairs to oak planters New Works and gym equipment ordered.